



SPORTS DEVELOPMENT AUTHORITY OF TAMIL NADU

Jawaharlal Nehru Stadium, Raja Muthiah Road, Periyamet, Chennai – 600003

www.sdat.tn.gov.in

No. 6921/AO1/2022

Date: 30.06.2022

NOTIFICATION FOR RECRUITMENT OF CONSULTANTS

Sports Development Authority of Tamil Nadu (SDAT), under the Youth Welfare and Sports Development Department, Government of Tamil Nadu invites young and dynamic professionals interested in providing their valuable contribution to the development of Sports in Tamil Nadu and to play a key role in the administration of sports in the state. Applications are invited from the eligible candidates for engagement as Consultant (Performance Management), Consultant (Sports Management) and Consultant (Sports Infrastructure Management) for a period of 11 months. The contract is renewable for upto 3 years on mutual agreement and depending upon the performance of the selected Consultant and at the discretion of SDAT.

2. POSITIONS:

S. No	ROLE	NUMBERS
1	Consultant (Performance Management)	2
2	Consultant (Sports Management)	1
3	Consultant (Sports Infrastructure Management)	1

3. RESPONSIBILITIES

All Consultants shall be reporting to the CEO, SDAT through the GM/DGM or directly on need basis.

This is a full-time engagement with the following responsibilities.

a. Consultant (Performance Management)

The following shall be the responsibility of the Consultant (Performance Management)

- i) Identification of sports talent, training methodology, monitoring and performance measurement systems, requirements of sporting facilities, sports science backup, sports medicine etc.,
- ii) To do detailed performance analysis of Coaches, Centre of Excellence and Sports Hostels.
- iii) Interact with the athletes and their support team on a regular basis, prepare a comprehensive data base for the athletes.

- iv) To make the detailed analysis on the Proposal/assistance applied by the athlete.
- v) To give the detailed analysis of athletes like past performance, further potential & make the comparative study/analysis with performance of sports persons in other countries & review the performance after every competition.
- vi) All other related matters and works as assigned by SDAT

b. Consultant (Sports Management)

- i) Assisting, coordinating and managing the implementation support for various Sports Promotional Schemes of Sports Development Authority of Tamil Nadu.
- ii) Sports Hostels, Centres of Excellence – works to strengthen them.
- iii) To provide administrative support and oversee various schemes like various SDAT/SAI/Khelo India initiative for strengthening the sporting ecosystem.
- iv) Formulation and implementation of action plan for improving Tamil Nadu's participation in national and international sporting events
- v) Oversee the function, management, Planning, execution, verifications & reporting of operations of the given projects.
- vi) To liaise with various stakeholders of the Indian sporting Ecosystem including Ministry of Youth affairs and Sports, State Governments, Private Academies, National and Sports Federations, State Sports Associations and other agencies for smooth functioning of the SDAT schemes.
- vii) All other related matters and works as assigned by SDAT

c. Consultant (Sports Infrastructure Management):

- i) Streamlining the functioning of various sports infrastructure of SDAT including stadium, gymnasium, etc.
- ii) Identification and improvement of revenue generation streams for better operation and maintenance of sports infrastructure.
- iii) Modalities for improving the overall operation and maintenance of stadiums to improve public service delivery.
- iv) Customer admissions, finance management and reporting event management coordination, and rental.
- v) Implement e-governance systems for programs and events and stadium operations.
- vi) Oversight of daily reconciliation of digital transactions
- vii) Coordinate logistics and maintain booking of programs/events documents & calendars
- viii) Responsible for generating reports
- ix) All other related matters and works as assigned by SDAT

4. ELIGIBILITY CRITERIA:

Fluency in Tamil and English. Excellent communication skills, presentation skills, MS Word, Excel (basic level).

a. Consultant (Performance Management)

- i. **Essential Qualification** MBA/PGDM (2 Years)/ equivalent from a recognized university.
- ii. Candidates who have participated in national and international level in any sports Disciplines would be given preference.
- iii. Minimum 03 Years (In relevant field as mentioned in JD)
- iv. Work experience in Sports industry and Government organization is desirable.

b. Consultant (Sports Management)

- i) **Essential Qualification:** MBA in Sports Management/ MBA/PGDM (2 Years)/equivalent from a recognized university.
- ii) Minimum 03 Years (In relevant field as mentioned in JD)
- iii) Candidates who have participated in national and international level in any sports Disciplines would be given preference.
- iv) Work experience in Sports industry and Government organization is desirable.

c. Consultant (Sports Infrastructure Management):

- i) **Essential Qualification:** MBA (2 Years)/ equivalent or Masters in Civil Engineering/architecture/ real estate from a recognized university
- ii) Candidates with UG degree in Civil Engineering/architecture will be given preference.
- iii) Candidates who have participated in national and international level in any sports Disciplines would be given preference.
- iv) Minimum 03 Years (In relevant field as mentioned in JD)
- v) Work experience in stadium and sports infrastructure management, Commercial real estate like management of malls or business hubs is desirable.

4. REMUNERATION

Monthly Remuneration	A monthly fee of Rs. 40,000 to Rs.70,000 per month depending on the experience and qualification. (TDS as per applicable IT Rules). For any approved official travel, expenses and TA shall be provided as per the policy of SDAT. No other benefits shall be applicable.
Age Limit	23 years to 40 years as on 01.07.2022. Relaxation may be given for deserving candidates at the discretion of SDAT. No relaxation beyond 50 years of age as on 01.07.2022.

- i) The contractual period is for 11 months and renewable for upto 3 years on mutual agreement and depending upon the performance of the selected Consultant and at the discretion of SDAT.
- ii) Tax Deduction at Source: The income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the SDAT will issue TDS/Service Tax Certificates, as applicable.
- iii) TA/DA shall be admissible to the selected Consultant on official travel pre-approved by the competent authority as per the Policies of SDAT.
- iv) Usual working days shall be from Monday to Friday. However, the Consultant may have to work on Saturdays and Sundays on need basis and during events/ training programs/ inspection/etc. The remuneration already covers this kind of work.
- v) The consultant shall be eligible for twelve (12) days of leave in a calendar year on pro-rata basis and Government holidays of not less than 15 days in a calendar year. No remuneration for the period of absence in excess of the admissible leave will be paid.

5. TERMS AND CONDITIONS

- i) The engagement of the consultants shall be purely on a temporary basis. At no point, the applicants can claim any benefit in any appointments to SDAT or Government citing this engagement. At no point this engagement shall be given any status of permanency.
- ii) This is a full-time engagement. Hence, the consultants shall not undertake any form of consultancy activity at any other entity/ person, shall not engage in any business/commercial activity or any other employment.
- iii) The engagement will be initially for a period of 11 months renewable for upto 3 years. The contract can be terminated by giving a 30 days' Notice period by either party. In cases of extreme impropriety by the employee, the contract will be terminated immediately without prior notice.
- iv) The engagement of consultants is purely on a monthly fee, subject to applicable TDS. No EPF/ESI/Gratuity/medical benefit or any other benefits shall be applicable to the Consultants.
- v) Candidates should note that only the Date of Birth as recorded in the Matriculation/Secondary Examination will be accepted. The maximum age limit will be calculated as on 01.07.2022.
- vi) The Selection will be based on preliminary short listing of applications based on qualifications, followed by an interview. However, this is subject to modification by SDAT at any stage.
- vii) SDAT at its discretion shall decide on the selection process, period of engagement, etc. Also, SDAT shall at any stage cancel or modify this selection process.
- viii) All official communications regarding this selection process shall be made only through the email address or mobile number given in the application form

by the candidate. All general notices shall be published only in the official website of SDAT.

6. CONFIDENTIALITY:

- i) All data collected/ accessed, information accessed, reports prepared or accessed, etc, whether in digital/ printed or in any other form as a part of this assignment and during this period on anything related to this assignment shall be a property of SDAT. Strict confidentiality shall be maintained and at no point any of these shall be shared with anyone without prior, specific, written approval of MS/CEO, SDAT.
- ii) During the period of engagement, Employee would be subject to the provisions of the Indian Official Secret Act, 1923 and will not divulge any information gathered by him/her during the period of his/her engagement to anyone who is not authorized to know.
- iii) Selected persons will not be allowed to publish a book or a compilation of articles or participate in a radio broadcast or contribute an article or anonymously or pseudonymously in the name of any other person, if such book, article, broadcast, uses any information that he/she may gather as part of this assignment.
- iv) The selected personnel at no instance can represent or give opinion or advice to others in any matter, which is adverse to the interest of SDAT/ its members or players /Government.

7. HOW TO APPLY:

The applications in the prescribed format (Annexure I) along with the following documents shall be mailed to **hr.sportstn@gmail.com**. Applications received in any other mode shall not be considered.

- i. Last Pay Certificate
- ii. Aadhar Card / Passport copy
- iii. PAN Card
- iv. Last 3 years IT returns.

Last date for receipt of application: 14.07.2022, 5pm

Date :30.06.2022

**CEO/ MEMBER SECRETARY
SDAT**

Annexure I

Proforma for application to the post of consultant

To

The Chief Executive Officer,
Sports Development Authority of Tamil Nadu,
Jawaharlal Nehru Stadium,
Raja Muthiah Road, Periyamet, Chennai - 600003.

1. Name:
2. Father's Name/Mother's Name:
3. Date of Birth:
4. Nationality:
5. Address for Communication:
6. Contact Mobile Number:
7. Email:
8. Educational Qualification

S.No	Certificate/Degree	Subject	Institute/University	Year of Passing	Marks Obtained
	Matriculation / Xth Standard / Equivalent				

9. Work Experience:

S.No	Organization	Period From-To	Nature of Work	Achievements/Remarks

10. Sporting Achievements:

S.No	Name of the Sport	Event	Achievement	Remarks, if any

11. Whether General/SC/ST/OBC/PH
12. Reference, if any:

DECLARATION

I hereby declare that all statements made in this application are true and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or not satisfying the prescribed eligibility criteria for the post applied for, my candidature is liable to be cancelled/rejected at any stage of selection.

Signature of the applicant